

TOWN OF ATHENS
ISANTI COUNTY, MN.

ORDINANCE NO. 2022 -03

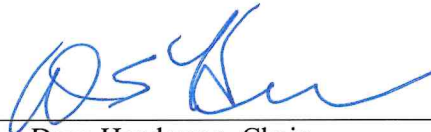
ORDINANCE AMENDING CHAPTER 2 ARTICLE 1 OF THE TOWN
CODE RELATING TO FEES

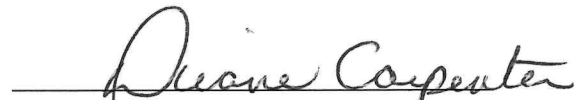
THE TOWN BOARD OF ATHENS ORDAINS:

Section 1: Pursuant to authority granted by Minnesota Statutes, 462.357,
the Town of Athens hereby adopts the amendment to Chapter 20, Article X of the
Town Code as shown in Exhibit A.

Section 2: This Ordinance shall be in full force upon passage and publication.

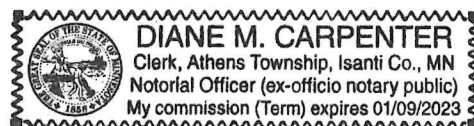
Adopted this 12th Day of September 2022



Dave Henderson, Chair

Diane Carpenter, Clerk

	Aye	Nay	Abstain	Absent
Henderson	✓			
Beckstrom	✓			
Peterson	✓			
Olson				✓
Christensen	✓			



ATHENS TOWNSHIP
ISANTI, MN
RESOLUTION NO. 2022 05

**RESOLUTION APPROVING PUBLICATION OF
SUMMARY OF AMENDMENT TO**

CHAPTER 2 - ARTICLE 1 In General

Section 2.2 Fees

WHEREAS, M. S. § 365.125 allows publication of a summary of an ordinance;

WHEREAS, on September 12th 2022, the Athens Township Board of Supervisors adopted an ordinance (Ordinance No. 2022-) amending the Administration ordinance to add provisions related to Fees.

WHEREAS, Ordinance No. 2022 - contains the following changes:

Adds; New updated fee schedule and minor verbiage changes

WHEREAS, Ordinance No. 2022 contains the following additional language:

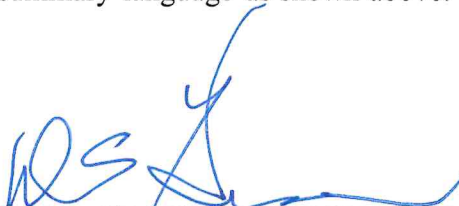
Permit fees, service charges and other fees are hereby established:

WHEREAS, the Board of Supervisors has determined that the summary language in the paragraphs above clearly tells the intent and effect of Ordinance No. 2022-

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Athens Township hereby adopts this resolution approving publication of the summary language as shown above.

Adopted this 12th Day of September 2022

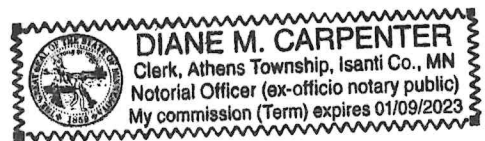
ATTEST:



Dave Henderson, Chair



Diane Carpenter, Clerk



**EXHIBIT A-AMENDMENT TO
Chapter 2 Artical 1**

The following permit fees, service charges and other fees are hereby established:

BUILDING INSPECTION AND PERMITS	FEES
Building Permit- New Construction – All types <i>Note: The total fee includes the building permit fee and the plan review fee</i>	Value Based- fees based on 1997 Uniform Building Code Schedule 1A
Building Plan Review Fees (pertain to all value-based permit fees)	65% of Building Permit Fee
Building Plan Review (Repetitive Plan)	25% per MN Rules 1300.0160 Sub 5.
Set fee permits, minimum permit fee. This includes residential mechanical (plumbing and heating), roofing, siding, window, and above ground swimming pools. Other needs as determined by Municipality and Building Official.	\$125
<u>Driveway Permit. Applies to new construction of driveways and new driveway aprons.</u>	<u>\$200</u>
Manufactured homes (within court)	\$150
Moved Buildings (\$300.00 + mileage for offsite inspection)	Value of on-site work only
Investigation fee for work without a permit	See MN Rules 1300.0160 Sub 8
Basement finish (includes plumbing and heating)	\$235
Re-Inspection (as required)	\$65 per hour (1-hour minimum)
Demolition Fee for a home	\$150
SEWAGE TREATMENT SYSTEMS	FEE
Subsurface Sewage Treatment System Type I-IV (new or replacement)	\$350
SSTS Type V (Cluster System) Costs for outside review and permitting	Cost incurred / valuation
Operating Permit Type III, IV, & V	\$300
Holding Tanks Only	\$175

PLANNING & ZONING	BASE FEE	ESCROW*
Amendments -- Text or map (rezoning)	\$500	\$500
Conditional Use Permit	\$400 plus recording costs***	\$500
Interim Use Permit	\$350 plus recording costs***	\$300
Lot Split Certification – Up to 2 hrs. review	\$300 plus recording costs***	-
Site plan approval (multifamily, commercial, industrial)	\$200	\$500
Site plan Review (Residential / Agricultural District). Includes new homes, home additions, accessory structures, and other structures as determined by the Zoning Administrator	\$100.00	\$0
Variances	\$500 plus recording costs***	\$400 (If needed)
Right-Of-Way Permit	\$200.00	\$0
SUBDIVISION APPROVALS	BASE FEE	ESCROW*
Preliminary Plat	\$500	\$2000
Final Plat	\$200	\$0
Park Dedication Fee- Residential	\$300 per dwelling created	\$0
Park Dedication Fee- other	Commercial and industrial land dedication equal to five percent of a project area or cash in lieu equal to fair market value of the land that would have been dedicated at the time of final approval	
ADMINISTRATIVE FEES		
Returned Check Fee	Bank fee plus staff time of \$50.00	\$50.00
Copies	copies up to 8 ½ x 11 11 x 17	\$1.00 \$2.00
Town code book		\$100.00
Comprehensive plan book		\$60.00
Maps (color)		8 ½ x 11 \$4.00
Maps (color)		11x17 \$7.00
Sections of town code book		8 1/2 x 11 \$1.00
Rental of town hall	\$50.00 per rental with a \$200 deposit Non-Profit rental is \$100.00 per rental	New plan
Agricultural Building Site Permit	\$150	Plus, plan review \$150.00
Special Planning Commission meeting (emergency only)		\$1000.00
ADMINISTRATIVE FINES AND PENALTIES		
First Offense	\$50.00	Or as shown on citation

Additional Offense: 3 stages of fines then may be charged as a misdemeanor	Previous amount doubles then triple for subsequent violations	Or as shown on citation attached
<ol style="list-style-type: none"> 1. Fines for Administrative Penalties must be paid within 14 days (7 days grace for mail) or fine doubles 2. First fine and complaint will be hand delivered and will be a warning if not a safety issue, and if the violator has not been verbally warned or mailed a letter in the past 3. Subsequent violations will be sent out by certified mail 4. After 3 similar violations the violator may be charged in court with a misdemeanor <u>at</u> the discretion of the Town Board. 		

*Escrows will be used for administrative, engineering, and legal review of application. Any unused escrow funds will be returned to the applicant. If review surpasses escrow amount, applicant will be billed for additional time spent reviewing applications.

**Applicant must record decision within Isanti County; recording fee set by Isanti County, subject to change.

**ATHENS TOWNSHIP CITATION
NOTICE OF ORDINANCE VIOLATION**

Date _____ Time _____

Name of Violator : _____

Address : _____

Manner of Service	Hand	Mail	Residence	Vehicle
Description:				

WARNING:

Ord #		1st Offense		2nd Offense		Subsequent	
		14 days	Late Pay	14 days	Late Pay	14 days	Late Pay
13.04	Obstructions in Right-of-Way	\$50	\$100	\$100	\$200	\$200	\$300
10	Vehicle in Right of Way	\$50	\$100	\$100	\$200	\$200	\$300
3	Dog Kennel Regulations	\$50	\$100	\$100	\$200	\$200	\$300
	Outside Storage Violation	\$50	\$100	\$100	\$200	\$200	\$300
	Inoperative Vehicle	\$50	\$100	\$100	\$200	\$200	\$300
	Public Nuisance	\$50	\$100	\$100	\$200	\$200	\$300
	Abandoned or Dangerous Structure	\$50	\$100	\$100	\$200	\$200	\$300
3	Exotic Animals	\$50	\$100	\$100	\$200	\$200	\$300
20	Animals on Less than 20 acres	\$50	\$100	\$100	\$200	\$200	\$300
705	Tall Grass and Weeds	\$50	\$100	\$100	\$200	\$200	\$300
4	Unpermitted Alterations or Construction	\$50	\$100	\$100	\$200	\$200	\$300
4	Other Building Permit Violation	\$50	\$100	\$100	\$200	\$200	\$300
	Illegal or Unpermitted Signs	\$50	\$100	\$100	\$200	\$200	\$300
MN	Plowing Snow Across Public Road	\$50	\$100	\$100	\$200	\$200	\$300
	Any Violation Not Listed Above	\$50	\$100	\$100	\$200	\$200	\$300

The above referenced violation shall be corrected/removed within 14 days. Payment shall be submitted to Athens Township within 14 days. Violators who do not comply by 3rd offense may be charged with a misdemeanor in a court action. Notify the Zoning Administrator in writing within 7 days if you wish to contest the issuance of this citation.



883 261st Ave NE
Isanti, MN 55040
Zoning@athentownship.com

ISSUED BY ZONING OFFICER OR MAY BE ISSUED BY LOCAL SHERIFF